

# United Cerebral Palsy of Nebraska Client Assistance Grant Program Funding Criteria

(Amended and Board Approved 03.19.13)  
(Financial Chart Updated 2.21.17)

## **PURPOSE**

- UCP of Nebraska’s grant program is intended for persons with cerebral palsy or conditions with similar effects.
- UCP of Nebraska will review applications based on the following criteria:
  - ✓ Promotion of independence (example: transportation)
  - ✓ Enhancement of mobility
  - ✓ Assistive Technology
  - ✓ Improved quality of living through support to caregivers and/or improvements to living environment (example: home or vehicle modification)
- However, UCP of Nebraska will not fund requests for general vehicle repairs, utilities, deposits, rent or mortgage payments.

## **REQUESTOR RESPONSIBILITY**

The applicant/requestor will:

- Determine if other funding bodies have statutory or administrative obligation to fund or provide the requested item.
- Determine the most cost effective option for the item or project.
- Complete required application and provide project/item estimate along with doctor/therapist recommendation documentation.

## **UCP OF NEBRASKA RESPONSIBILITY**

UCP of Nebraska will:

- Review requests/applications quarterly
- Pay vendor directly
- Consider requests based on financial needs (see chart below)

Number of family members (include parents and children)	<i>Monthly</i> Household Income	<i>Annual</i> Household Income
1	\$2,513	\$30,150
2	\$3,383	\$40,600
3	\$4,254	\$51,050
4	\$5,125	\$61,500
5	\$5,996	\$71,950
6	\$6,867	\$82,400
For each additional person add:	\$871	\$10,450

### **Guidelines and Procedures:**

- Funding requests of \$500 or less may be reviewed and acted upon by staff (Executive Director and Program Director).
- Funding requests over \$500 will be reviewed and acted upon by the Board of Directors.
- Funding is limited to \$1,000 per household per 12 months (larger requests considered on a case by case basis).
- Whenever possible, payment will be made directly to the vendor upon receipt of an invoice and verification of work completed. In pre-approved situations, the client will be allowed to turn in receipts for reimbursement.
- Approved funds will be made available for 6 months. At the end of that 6 month period, funds will need to be dispersed or the case will be closed and the client must reapply.
- Where UCP of Nebraska is providing only a portion of the total project, funding evidence must be provided that all other funding is approved and ready to be dispersed.
- Approved requests for travel to conferences/trainings and medical appointments will be paid as follows:
  - Maximum allowance for lodging is \$100 per night and will be paid as a reimbursement upon presentation of receipt.
  - Travel by vehicle is reimbursed at the standard mileage rate for medical travel issued by the Internal Revenue Service.
  - Food expenses will not be reimbursed